



## Event Registration Form

Event registration for the 2019 ICS conference in Portland, Oregon USA is \$1,075.00 USD (does not include lodging).

Registration opens on 6 November, 2018.

Balance is due 16 April, 2019

- A non-refundable deposit of \$200 is required when registration is submitted.
- Applications received by 31 December, 2018 will receive a \$50 discount.
- Applications received AFTER 15 March, 2019 incur a late fee of \$100.

Once paid in full the cancellation fee is \$300 (we can make no exceptions as our commitment for space and equipment requires pre-payment in many instances). Please seek insurance coverage which can help if you have to cancel for a medical reason.

Partial conference registrations may be available after 1 January, 2019. Please note that you may not take part in any of our listed events unless you are registered. No exceptions can be made.

**HOW TO REGISTER:** Download and fill out this form and email to ICS2019PDX@outlook.com. Upon receipt, you will be sent an invoice with a link to the Square payment page. (Payments must be made via credit card.)

NAME \_\_\_\_\_  
First Last (as you would like it to appear on your nametag)

EMAIL ADDRESS \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

Country \_\_\_\_\_

**Dietary request** (includes conference hotel meals and all listed catering)

Gluten-free  Vegan  Vegetarian  No dairy  Other restrictions \_\_\_\_\_

**Accommodations:** Conference lodging is assigned on a first come, first served basis. We have economy rooms at \$89 each plus tax per night. Rooms have two double beds or one King. There is also access to some triples. Additionally we have deluxe refurbished rooms at \$140 per night. (All rooms are taxed at 15.3%). Download the hotel booking form from the ICIS website, or request the form through ICS2019PDX@outlook.com. Use the promo code **ICS** to receive the special conference room rates. Hotel contact information is on the booking form.

**NO ROOM RESERVATIONS ARE AVAILABLE AFTER May 15, 2019.**

All rates are available for 3 days pre- and 3 days post-conference. Portland and the surrounding area has many enjoyable scenic and historic sites that cannot be included during our busy conference week!

Parking is \$15 for overnight guests and \$12 for all day.

Are you staying at the conference hotel?  Yes  No

Are you sharing the room?  Yes  No

If yes: your roommate's name \_\_\_\_\_  
*(they also need to fill out and submit their own form)*

Please contact Dina Trachta at ICS2019PDX@outlook.com for any questions regarding the conference.